

Graphic Designer (Contract)

Holland Landing, ON

About Us

Inscape has supported the evolution of the workspace since 1888. A versatile portfolio of systems, storage, walls and seating products addresses the diverse needs of today's office with solutions that stand the test of time – built to last and inherently flexible. Dedicated to delivering innovative solutions with care and expertise, Inscape is here to help you make life at work better.

About the Role

The Graphic Designer works closely with the Communications Team and the Product Resource Team to create, format and maintain technical documents and promotional tools to support the company's objectives. This role reports to the Director, Communications + Market Insights. This is a 1 year contract position with the possibility of becoming a full time position.

Primary Tasks & Responsibilities

- Works cross-functionally to create manuals, guides, reference documents and promotional materials.
- Ensures excellence and consistency of design in line with branding guidelines.

Knowledge, Skills, Abilities & Education

- Successful completion of a Community College Diploma in Graphic Design or related field or approved equivalent combination of education and experience.
- 2+ years of working experience with thorough knowledge and demonstrated ability in design and related software, including Adobe Creative Suite, Microsoft Office applications for both MAC and PC software, Final Cut Pro or other video editing software would be an asset.
- Working knowledge of WordPress along with HTML/CSS experience would be an asset.
- Team player with personal drive, enthusiasm and perseverance.
- Highly organized, including the ability to adapt gracefully to changing priorities and multiple projects with a high level of accuracy and a sense of urgency.
- Excellent written and oral communication skills, with a strong client service orientation.

If you have the qualifications for the above position and are interested in joining a team oriented progressive company with excellent benefits, please submit your resume for consideration to careers@inscapesolutions.com.

We thank all applicants for their interest, but advise that only those selected for an interview will be contacted.

**Inscape values employment equity and is an equal opportunity employer.
Inscape will provide reasonable accommodation to applicants with disabilities.**